※ **This is a guidance of Myeongryun Haksa(Seoul campus Dormitory).**
To find the guidance of Bongryong Haksa(Suwon campus Dormitory),
please select 'Bongryong Haksa' on the first web page of dormitory website.

2020 Fall Semester
Myeongryun Haksa
Dormitory Admission Guidance

(The Humanities and Social Sciences Campus Dormitory)

IMPORTANT: Some changes may occur in the future regarding the recruitment of dormitories in accordance with the government's guidelines for the COVID-19 situation. We will work hard to ensure the safe and healthy dorm life of our dormitory students. Thank you.

SUNG KYUN KWAN UNIVERSITY

Contents

1. Dormitory Organization

■ The Humanities and Social Sciences(Seoul) Campus dormitory, known as Myeongnyun Haksa, is comprised of C, E, G, I, K and M Houses, which are managed directly by the university, and 4 Leased building accommodations.

■ The Natural Sciences(Suwon) Campus dormitory, known as Bongryong Haksa is comprised of 5 dormitory buildings, In-, Ui-, Ye-, Ji-, and Shin-gwan, all of which are managed directly by the university.

2. Myeongryun Haksa (Seoul Campus Dormitory) Location

Code	Building	Address
K	K-House	Sungkyunkwan-ro 7-gil 35
E	E-House(Main) E-House(Annex)	Yulgok-ro 29-gil 5 Yulgok-ro 257
G	G-House	Yulgok-ro 171
C	C-House	Bomun-ro 34-gil 49
I	I-House	Sungkyunkwan-ro 5-gil 67
M	M-House A	Hyehwa-ro 3-gil 20-9 Hyehwa-ro 5-gil 15
V	Victory House	Hyehwa-ro 9-gil 62
CV	Crown Ville A Crown Ville C	Hyehwa-ro 5-gil 7 Hyehwa-ro 5-gil 46
L	LWG House	Changgyeonggung-ro 22-gil 12

■ E-House/G-House/LWG House: in 20~30 minutes walking distance from the main gate of the campus. This fall semester, due to COVID-19 and to prevent the virus from infection, the shuttle bus service will not run.

2 | 2020-Fall semester Admission

1. Application Schedule

Rounds	Details		Dates	Note
1st round	Applying period		July.28.(Tue) ~ Aug.3.(Mon)	10:00 ~ 23:00
	Announcement of successful applicants and registration (Dormitory fee payment)		Aug.7.(Fri) ~ Aug.9.(Sun)	10:00 ~ 23:00
2nd round	Applying period		Aug.10.(Mon) ~ Aug.11.(Tue)	10:00 ~ 23:00
	Announcement of successful applicants and registration (Dormitory fee payment)		Aug.14.(Fri) ~ Aug.17.(Mon)	10:00 ~ 23:00
Room Assignment	Announcement of the result of room assignment		Aug.20.(Thu)	After 11:00
Moving	Official Check-in Date		Aug.29.(Sat)	After 09:00

■ On GLS, the Individual application , acceptance status inquiry, and issuance of invoice can be made.

■ A second round will be held in case of vacancies after the first.

■ Additional round will be held in case of vacancies after the second. (The schedule will be released later)

■ Unable to change dormitory after selection.

2. Check-in Date(Optional)

Classification	Building	Early Check-in	Regular Check-in	Regular Check-out	Note
Direct Dorm	C/E/G/K/M-House	Aug.22.(Sat),15:00 ~Aug.28.(Fri)	Aug.29.(Sat)	Dec.19.(Sat)	Fall Semester
Leased Building	Victory House, Crownville A/C, LWG	-	Aug.27.(Thu)	2021. Feb.16.(Tue)	Fall Semester+ Winter Vacation

■ Cannot apply for both Myeongryun Haksa and Bongryong Haksa at the same time.

■ Students can choose your check-in date (including Early Check-in) : one of dates among Aug.22.(Sat)~Aug.29.(Sat).

■ You cannot revise the contents of application after the application period.

■ Not able to early Check-in before the official Check-in date, if you do NOT apply for EARLY CHECK-IN application.

■ Rooms in E/G houses will be allocated according to A and B types

■ Students living in the dorms during the summer vacation and were assigned different rooms will have to move by Aug.22 (Saturday, 15:00).

■ There is NO early check-in for leased building. [Check-in from Aug.27.(Thur)]

■ The opening date of the first semester of 2021 is 2021.02.22.(Mon.) which is one week earlier than usual, and the residence period of rental rooms for the second semester is shortened from [180 nights] to [173 nights].

3. Important Notes for 2020-Summer Vacation Residents

■ 2020-Summer Residents must choose check-in date on Aug.22.(Sat). If you choose other date, you must check out(move out) on Aug.22.(Sat) at first and then you need to

check in again on that date or after few days.
- ■ 2020-Summer vacation Direct dorm Residents ⇒ 2020-Fall Leased building
  : Moving on after Noon, Aug.27.(Thur)
- ■ 2020-Summer vacation Leased building Residents ⇒ 2020-Fall Leased building
  : Moving after 15:00, Aug.26.(Wed)
- ■ 2020-Summer vacation Leased building Residents ⇒ 2020-Fall Direct dorm
  : Moving on Aug.23.(Sun) at noon
- ■ 2020-Summer vacation Residents who did not success 2020-Fall semester application must check-out on Official check-out date, by Noon(12:00), [Direct dorm: on Aug.22.(Sat)], [Leased building dorm: on Aug.25.(Tue)]

3 Dormitory Information and Fee

1. Direct Dormitory(Directly managed by SKKU)

1) Dormitory fee

Dorm	Gender	Room Type	Capacity (per.)	Dormitory Fee per day(KRW)	Total Dormitory Fee(KRW) [112nights]	Note
C-House	M	4People/ 2Rooms	40	11,400	1,326,800	*For Exchange students *Kitchen available
E-House (Main)	M	Single	1	20,000	2,290,000	*Single Rooms for disabled students *A Type: Basic room *B Type: A little noise
		Double	258	A:12,500	1,450,000	
			14	B:11,000	1,282,000	
E-House (Annex)	F	Single	1	A:20,000	2,290,000	
		Double	68	A:12,500	1,450,000	
			12	B:11,000	1,282,000	
G-House	F	Single	20	20,000	2,290,000	*2Single Rooms for disabled students *A Type: Basic room *B Type: It is smaller than A type
		Double	234	A:12,500	1,450,000	
			16	B:11,000	1,282,000	
K-House	F	Single	2	20,000	2,290,000	*Single Rooms for disabled students
		Double	226	14,000	1,618,000	
M-House	M	6People/ 3Rooms	40	14,400	1,662,800	*For Exchange students *Kitchen available

- ■ The deposit fee(50,000KRW) is included in the Total Dormitory fee (The deposit will be refunded into your Korean Bank Account after the Regular check-out date)
- ■ If you choose Early Check-in, the dorm fee will be added accordingly.
- ■ Room types (A or B) in E/G houses are not open for selection.
- ■ Cooking is prohibited in the dormitories, the E-Zipbob restaurant is located in E house dormitory. This semester E-Zipbob meals are available by purchasing meal stamps using the kiosk that is located in the restaurant (payment by card only).
- ■ C/M-House (exchanged students only) recruit the students as shown in the table above.
- ■ Dormitory fee differs by the allocated dormitory or Room Type A/B(Randomly allocated)
- ■ People without disabilities may be accepted to the E/G/K-house if people with

disabilities have not applied

■ Exchange students must apply for dormitory through the International Office. If you apply through GLS you will not be guaranteed a room.

2) Resident's Guide

■ As a precaution against COIVD19 infection, all dormitory students should take a temperature measurement when entering and leaving the dormitory, and wear a mask when using a public space.

■ Those who visit or lived abroad will be able to use the dormitory after conducting for a 14 day period of self-quarantine in other accommodation.

(Flight Ticket(boarding pass) arrival date, TB test results(test results within 2 months) will be examined.)

■ Access to outsiders is strictly limited

2. Leased Building

Dorm	Gender	Room Type	Capacity (per.)	Monthly Fee(KRW)	Dorm Fee of 6months(KRW) [173nights]	Maintenance Fee(KRW)		Utility Fee
Crownville A	M	Double	60	315,000	1,816,500	26,000	*Elevator/ Septic tank/ Water/Cleaning/ Communal Electricity	*Electricity /Gas/ Internet
Crownville C (Law school)	M	Double	30					
	F	Double	30					
Victory House	F	Double	70	A:300,000	1,730,000	17,500	*Water/Cleaning/ Septic tank/Internet /Communal Electricity	*Electricity /Gas
				B:270,000	1,557,000			
LWG	F	Single	3	402,000	2,318,200	No additional fee (Included in your dormitory fee)		
		Double	6	291,000	1,678,100			

■ Only domestic/foreign students who do NOT have an overseas visit record within 30 days(a month) can apply for leased building dormitory.

■ Change: Leased building residence period changed from [180 nights]->[173 nights]
    Before -> 2020.8.27.(Thu) ~ 2021.2.23.(Tue) [180 nights]
    After -> 2020.8.27.(Thu) ~ 2021.2.16.(Tue) [173 nights]

  * Winter vacation ends 2021.2.21.(Sun), 2021 School Year 1st semester begins 2021.2.22(Mon). 2021, reflecting the academic schedule of 2021 school year, which is earlier than the previous year.

■ There are building managers who are in charge of leased building, they totally manage and control whole leased building rooms.

■ Students must pay the additional fee separately(maintenance and utility fee/monthly) following to the building managers' direction individually.
  If your maintenance and utility fee are overdue, residents will be evicted.

■ Crownville C accepts law students first and according to vacancy regular students.

■ Victory-House Room Type A/B differs from the room size. Randomly assigned.

■ Refer to page 14 of the comprehensive guide for refund regulations

4 Using the Cafeteria (E-Zipbob)

1. E-zipbob information

Classification	E-Zipbob
Usage Period	- Aug.31.(Mon) ~ Dec.18.(Fri)
Valid Resident	- E-Zipbob restaurant access for students enrolled to Myeongryun Haksa 2nd semester
Usage Count	- Use right after purchase of meal tickets in kiosks without limit by restaurant operating hours
How to use	- Meal tickets are only to be used in the E-Zipbob restaurant

■ This semester meal tickets will be purchased directly at the E-Zipbob restaurant (payment only using card)

2. E-Zipbob
1) E-Operation Time

Meal time	Menu	Opening hour		Place
		Spring/Fall Semester	Vacation	
Lunch	Korean Table (rice/soup/4side dishes)	**11:30 ~ 13:30**	11:30 ~ 13:30	E-House (Annex) 1st Floor E-zipbob

■ Only lunch is served, **Closed on weekends /National holidays**

■ Lunch is served normally in the same way as summer vacation, and breakfast and dinner will be resumed later depending on the Corona situation.
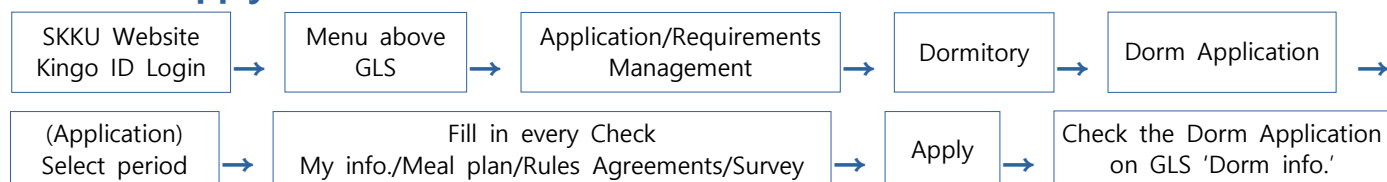
2) E-Zipbob Meal Price

■ Purchasing single copies for meal ticket(E-Zipbob machine - 4,000 won per sheet)

5   How to Apply for Admission and Method

1. Eligibility to Apply for Admission

■ SKKU 2020-Fall New(Transferred) undergraduate and graduate students, registered(be scheduled) students.

■ A person who receives a "normal" or "perfect" results on the tuberculosis examination, that were examined within 90 days (2020.6.1(Mon)~) before the date of student's dorm check in(8.29(Sat)), is allowed to submit the results by the day of dorm check-in.

■ If you got under 1.75 score in last semester grade, you will be NOT selected.
- Students who didn't make previous semester, we will take that your previous semester's grades could be flunked(filed) as 0.0 (Restriction on dormitory residence)
- In the case of exchange students who only take P/F courses, the grades of the previous semester will be used.

■ Someone who has penalty points(over 15) are able to apply for dorm application, however, you will be not accepted.

■ Students who finished curriculum, or already graduated cannot apply to the dorm.

■ From Oct.1, students on a leave of absence can be evicted from dormitory.

2. How to Apply for Admission

| SKKU Website Kingo ID Login | → | Menu above GLS | → | Application/Requirements Management | → | Dormitory | → | Dorm Application | → |

| (Application) Select period | → | Fill in every Check My info./Meal plan/Rules Agreements/Survey | → | Apply | → | Check the Dorm Application on GLS 'Dorm info.' |

■ You cannot revise the contents of application after the application period.

■ New students can sign up [Kingo Portal] of SKKU homepage after tuition(deposit fee) payment.

■ After loging in with your ID to the Kingo portal, you are able to register for GLS

3. Policy for Selecting Residents and Assigning Rooms

■ Selection principle without regional classification in dormitory capacity

■ A priority selection of specialized departments, law school graduate students, and foreign nationalities(including enrolled students).
- Preferential selection applied only during the first application period.
- Single-person rooms are not selected the first choice(excluding disabled people).
- As you may not be accepted to you first choice, you should choose 3 choices

■ Registered student: Selected based on previous grade(GPA). Undergraduate students will receive priority allocation over graduate students.
- If grades in the previous semester are the same, credits for completion and dormitory penalty may be considered
- Exchange students who only took Pass/Fail classes will be requested a previous semester grade.

■ 2020-Fall semester, new students will be selected as graduate students after selecting undergraduate students by a random computer draw for.

■ 100% amount of dormitory capacity is selected at the 1st round. If there is any cancelation(not paid) made, in the 2nd round of selection will be proceeded.
■ It will be allocated on the basis of your preference. Therefore, All students should fill all three options.

4. Assigning Rooms

■ In principle, your roommate is randomly allocated. Your room mate can be a foreign student.
■ Among the single G-house rooms, two are for the disabled, and the rooms are randomly assigned.
■ E/G/K-House Single Room(Disabled Room) is assigned to non-disabled people only when there is no one eligible.
■ Roommates are selected according to "sleeping preference" and "smoking status", as applied in the registration form.
■ If the summer vacation residents choose the same [dormitory] or [room type] of Fall semester, they will be assigned to the same room as possible.
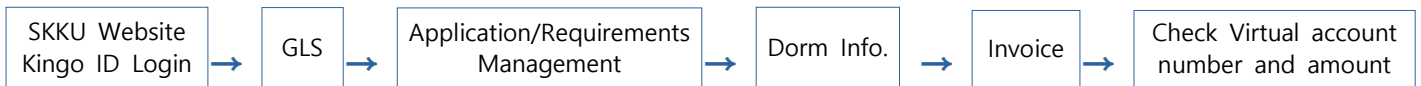
5. The lowest GPA of the successful applicants in Previous Semester

Semester	2020-Spring		2019-Fall		2019-Spring		2018-Fall	
Dorm	M	F	M	F	M	F	M	F
C-House	2.43	-	1.84	-	2.74	-	-	-
E-House	4.11	4.3	3.11	3.87	3.83	4.14	2.82	3.59
G-House Single	-	4.32	-	4.13	-	4.06	-	4.06
G-House Double	-	4.33	-	3.97	-	4.3	-	3.65
K-House	-	4.38	-	4.19	-	4.33	-	4.1
M-House	4.09	-	1.75	-	3.44	-	1.75	-
Victory House	-	4.21	-	3.6	-	4.3	-	3.17
Crownville A	4.13	-	3.95	-	4.21		3.82	-
Crownville C	3.18	Priority	Priority	4.25	Priority	4.43	Priority	3.81
LWG Single	-	4.5	-	3.5	-	4.33	-	Priority
LWG Double	-	Priority	-	Priority	-	4.35	-	Priority

■ The grades are the lowest GPA(grade cutline) from assigned applicants on the 1st round.
■ Priority selection: Prioritized students

6   Checking admission Results and Dormitory payment

1. Checking admission Results and Individual Invoices

SKKU Website Kingo ID Login	→	GLS	→	Application/Requirements Management	→	Dorm Info.	→	Invoice	→	Check Virtual account number and amount

■ 'Status Details' will show 'selected' or 'not selected', after selection result is announced.

■ You cannot check whether your application has been selected before announcement.

2. Dormitory Registration (Dormitory Payment)

■ Send the total payment to the bank account specified in your individual invoice.

    - It is essential to check whether the payment is "complete" in the GLS dormitory information inquiry after payment.

■ Must check your result of application(allocated dormitory/room type) and pay your dormitory fee.

■ Virtual Account Number Depositor: Student Name (The sender does not have to be the student himself/herself).

■ Sender's name must be matching with a name of Individually-issued virtual account. Your payment would be successful when you make a full payment.

■ If your payment is not fully made until the registration period, the admission must be cancelled.

■ The system error after 17:30 on the last date of payment cannot be confirmed(Prefer make a payment before 17:30)

■ Overseas remittance takes at least 3 days (must be remitted on the first day of payment) except for holidays

3. IMT(International Money Transfer) Notes

■ International remittance usually takes at least over 3 days, excluding national holidays, therefore, **You must send your dormitory fee at the first day of payment.**

■ After payment, it is necessary to check whether your payment is fully completed.

■ Your application will be cancelled if your IMT is delayed and you do not send proof of payment to the dormitory office.

■ Even if you transfer money, it may be canceled if you do not deposit it into the dormitory account within the payment period.

7   Dormmate (Roommate System)

1. Purpose

■ This is to benefit residents who have observed the dormitory rules well.

■ It gives a chance for people who match well to live together and can increase satisfaction of dormitory life.

2. Eligibility for Application

■ Both students who did not receive dormitory penalty points during 2020-Spring and 2020-Summer Vacation.(New students cannot apply).

■ Dormmate application is only available for the 1st round.

■ Your dormmate didn't receive penalty points neither.

■ It is available when you choose double room in the first choice.

3. How to Apply and check result

■ 'Dormmate Application' is included in the 'Dormitory Admission Application' procedure 'Dormmate Application' page is only activated to the students who are eligible for applying dormmate.

■ Dormmate can be assigned only when both students, who are willing to live together, assign each other.

■ There will be no special announcement of the result of dormmate application; results can be checked by room assignment result.

■ When both students who are assigned Same Dormitory building/Same room type can apply for dormmate.

4. Dormmate Ineligible Cases

■ Applicants who do not select each other as dormmates.

■ Dormmate Application is ineligible when both two applicants don't get admission. When two applicants are admitted to different dormitory/room type it is ineligible too.

■ If applicants don't pay during 1st payment period, your admission will be cancelled.

■ Applicants who choose a different gender or assign ineligible dormmate such as graduate students and freshmen.

■ Input details incorrectly(Student ID number or name).

8 Check-in procedure and Facility Information

1. Facilities

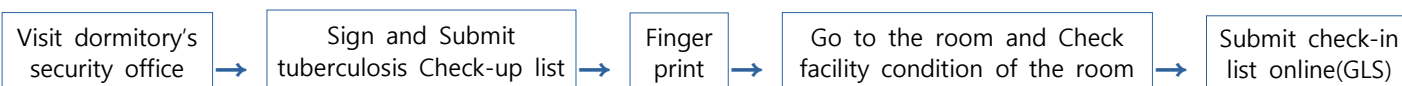| Classification			Facilities
Direct Dormitory	Room		Heater and air conditioner, Desk, Chair, Bed, Closet, Wireless internet router
	Common	Free	Water purifier, Microwave, Toaster, Fitness center(E/G/K-House)
		Charged	Washing machine, Drying machine, Printer
Leased Building	LWG House		Desk, Chair, Bed, Closet, Air conditioner, Common kitchen, Common Washing machine
	Victory House		Closet, Washing machine, Refrigerator, Air conditioner, electronic cooktop
	Crownville		Desk, Chair, Closet, Washing machine, Refrigerator, Air conditioner, electronic cooktop

■ Cooking is prohibited in the whole Direct Dormitory area.

■ You cannot bring your own bed into your room of the Leased buildings.

■ All rooms of each dormitories have smoke masks.

2. To Be Prepared Individually & Prohibited Items

Classification	Items
Prepared individually	- Bedding(blanket, pillow, sheet, etc.), towels, toiletries, laundry basket, laundry detergent, personal hygiene products, emergency medicine - You should bring your own LAN wires and Wi-Fi Router in leased building.
Permitted Items	- Computer, printer, desk lamp, charger, hair dryer, hair tong, humidifier, hand-held vacuum and fan
Prohibited Items	All electronics except allowable electronics Electric heaters, heated-water pad, candles, flammable products and alcohol - Cooking in rental rooms is allowed, so cooking tools can be brought in (excluding gas stove and gas burner) - Penalty points can be imposed on the possession of prohibited products.
Register facilities	- In case of using refrigerator, Bicycle, Quickboard must register in advance. - GLS->Requirement Management->Dormitory->Register facilities - If you don't register it, penalty will be imposed. - In case of parking lot for cars or bikes, you need to submit the facility registration form by email, dorms@skku.edu after downloading the form from dormitory website * Only refrigerators rooming 50L or below capacity are allowed.

■ If you have the Prohibited Items in the room, You can get a penalty point.

3. Check-in Procedure

Visit dormitory's security office	→	Sign and Submit tuberculosis Check-up list	→	Finger print	→	Go to the room and Check facility condition of the room	→	Submit check-in list online(GLS)

■ Check-in can be made as you submit check-in date, or after that day. Check-in cannot be allowed before the designated date of check-in.

■ Available Check-in Time

- Students of Direct Dormitories(C/E/G/K/M-House) can check in after 15:00 on early check-in date. However, on official check in date, Aug.29, you can check in after 09:00.

- After 18:00, your dormitory access with family members might be restricted for

the safety and convenience of all residents.

- <u>Leased Building</u>: You can check in <u>from 9am</u> on Aug.27.(Thur).

■ On an official check-in day, check-in process runs in Information Desk, but after that day, check-in process operates in Security Office.

■ It is recommended to bring your personal cart on moving day

■ All Students have to submit Check-in confirmation form on the GLS site. (No submit, Get penalty points)

4. Request of Repair

■ When your room needs to be fixed by any problem, Please request repair on our Dormitory website, report the issue to Security guards or Housing office staff.

5. Dormitory Package-Delivery room

■ If belongings are sent to dormitory by package-delivery service, that will be kept in dormitory package-delivery room. Please be aware of breakage and lost which might happen. **Do not forget writing [your name, ID number, and contact number] on package.**

■ Leased Building has no package-delivery room.

6. To do list after Check-in

Contents	Schedule	Note
- Submission of your check-in confirmation form	- Check-in date ~ Sep.13.(Sun)	- Submit your personal check-in confirmation form on GLS
- Taking part Orientation and, Suicide prevention lecture	- To be determined	- Participate once during the events - Further notice
- Fire evacuation drills	- To be determined	- For more detailed information, visit our website
- Inspection all dorms	- In the begin of Oct and Dec	

■ If you do not participate the events as above after check-in dormitory, you will get penalty points.

■ Housing office is going to post on your dorm bulletin board, dormitory homepage about Orientation, Fire Evacuation Drills, Procedure for Regular Check-in.

7. How to check detailed information of dorm and facility photos

■ Accessing the homepage by PC or mobile

- Dormitory homepage https://dorm.skku.edu/dorm_seoul/

- In the portal search "Sungkyungwan dormitory"

- Dormitory homepage ‣ (Top menu) Guide ‣ Into to dorms

  ‣ Rooms and amenities for each dormitory can be seen through photos on the site

9 | Submission of Tuberculosis Check-up Results

■ According to the Ministry of Education policy, all students are required to submit a tuberculosis examination report.

■ Before -> Valid for one year from the date of tuberculosis examination

   After -> In order to prevent the spread of infections such as coronavirus from Fall semester of 2020, it is mandatory for students to submit their results sheet within about two months; June. 1(Mon)~Aug.29(Sat), (based on 89 nights 90 days), before their regular admission date.

■ You won't be able to enter the dormitory without a valid TB test sheet

Classification	Case	Contents
Require submission	[Change] - All new students admitting to the dorms - Allow only TB test results that were tested within the period [from 06.01.(Mon)to 08.29(Sat)](about two months before your official check in date) - Students who have had on-campus examinations at Gangbuk Samsung Hospital in the first semester of 2020 will have to take a new TB test and submit it after 2020. 6.1. (Monday).	- Students who do not submit the check-up result cannot enter the dormitory. - During the second semester of 2020 freshmen students' tuition fee is changed to optional health examination fee, and only students who have paid health examination fee are eligible for health examination.
Submit exception	**[Change]** - A person who has already received a tuberculosis test (June.1 to Aug.29) and submitted the result sheet in advance among all residents of the summer vacation.	- No additional submission - But, in case, Students who changed student ID number after submission need to check and report it to Housing office.

■ It is possible to check the valid semester of your Tuberculosis check-up result on GLS.

■ Students must check again. Only 'no abnormalities' result with clearly-written name, gender, birth date, check date is admitted.

■ Tuberculosis can be diagnosed by checking your chest through x-ray, so just visit a public health center, internal medicine clinic, or hospital equipped with an X-ray machine. Please keep in mind that the results can take from few hours to 1~3 days and each clinic takes differently. Please check before check-in date.

■ Submission of Check-up result: Visit Dormitory Housing Office or Operating Office (Submission by post is not available).

■ Submitting a clear result of a tuberculosis check-up before the dormitory check-in date is mandatory. SKKU dormitory confirms only your result of 'TB Test' and does not require any other examinations.

2. Health examination guidance

구분		Humanities and Social Sciences Campus	Natural Sciences Campus
Time and Place	1st	08.03.(Mon) ~ 09.29(Tue) 14:00~16:00 (Sat, Sun, holiday excluded) Gangbuk Samsung Hospital Preventive Health Care Center (Exit 4 of Seo-dae-mun Station) * Phone reservation not available, visit in person	
	2nd	Undetermined	Undetermined
Inquiry		Health center (Student's hall, second floor) ☎ 02)760-1229, 1230, 1239	Health center (Welfare center, second floor) ☎ 031)290-5250, 5252
Things to bring on		ID (Alien card, Driver's license, Passport)	
Examination categories		- <u>Chest X-ray (tuberculosis examination)</u> - Hepatitis A and liver function tests, blood tests (anemia, abnormal lipidemia, blood sugar, kidneys, functions, etc), urine tests, internal medicine, mental health measurements, blood pressure, vision, obesity measurements, etc.	
Precautions		- 8 hours of fasting before examination (only a small amount of water can be taken if there is a required medication) - Applicants for the second period of dormitory can check up at Gangbuk Samsung Hospital from the afternoon after application. - <u>If the primary medical examination (Samsung Hospital) is not possible due to reasons such as living in a rural area, only "tuberculosis examination (X-ray)" will be received first from a nearby general hospital or hospital and submitted at the time of entering the dormitory.</u> - If you have the first checkup (Gangbuk Samsung Hospital), you must have a checkup until one week before entering the dormitory. (e.g. 08.29 (Sat) Checkup is required until Aug.22.(Sat) if selected as the date of entry)	

3. How to reserve a   health checkup

classification	How to make a reservation
1st	- * Phone reservation is not possible, visit in person on the same day, register, and check-up ☎ **02-2001-2663, 2665** (Gangbuk Samsung Hospital Preventive Health Care Center)]
2nd	- Undetermined ※ A separate announcement will be made in the future
비고	- You can have a health check-up once a year

1. Cancellation

Contents		Criteria of deduction
Cancel	- Cancel before the check-in date	Full refund
Direct Dormitory	- Cancel before one day that you choose to check-in	
Leased building	- Cancel by Aug.26.(Wed)	
Note	- How to cancel : Login Kingo->GLS->Dormitory application->Cancel check-in(Refund) [Click] - If you cancel SKKU admission first, your student ID number will not be activated so that you cannot access to Kingo ID and GLS	

2. Mid-session Check-out

Contents	Direct Dormitory	Leased building
Mid-session check-out	- Check-out or cancel after the check-in day that you choose (Including the very day) - Expelled because of penalty points	- Cancel or check-out(Including the very day) after Regular check-in day (Aug.27.(Thu))
Refund amount	- You can get a refund after excluding 15days' room rate and meal price(meal applicant only) from whole remaining days, in case of having over 30days [by Nov.19.(Thu)]from the official Check-out date. - No refund in case if less than 30days remain until the regular check-out date.	- None-refundable - In case of disease or any other reasons approved by dormitory director, apply direct dormitory refund policy.
Leaving the for military service	- A full refund in case of more than 15days left [by Dec.4.(Fri)] until regular check-out date.	- In case of having over 30days from the official Check-out date, refund after excluding 15days' roomrate
Deposit	- The deposit will be refunded after your check-out date - The room is left in a state of uncleanliness, disrepair or facilities are missing, the sum amount needed to clean repair or replace items will be deducted from the deposit and any remainder which will be refunded.	- No deposit
Note	- Leaving the dormitory for military service: Must submit Confirmation of military leave or Military enlistment certificate document. - Leased building check-out because of Health problem(Disease): Must submit Hospital medical certificate or doctor's examination references.	

■ After check-in date that you choose, regardless of whether you already check-in or not dormitory refund policy will be applied.

■ Mid-session check-out: Dormitory homepage [withdrawal from] download, fill in, and send to dorms@skku.edu

■ All refunds will take about 10days to transfer to the residents' bank accounts which are already registered in the admission application.

11 Inquiry

	Myeong-ryun Hak-sa(The Humanities and Social Sciences Campus (Seoul)
Homepage	**https://dorm.skku.edu/dorm_seoul/**
Email	dorms@skku.edu
Contact	SKKU Housing Office (02)760-0163, 0164, 0167, 0168
	Weekdays 09:00-17:30 (Lunch hour 12:00-13:00)

[Reward & Penalty Points Under SKKU Dormitory Rules]

Category	Article	Penalty	Points
Safety	1	Significantly inappropriate behaviors (theft, assault, gambling, sexual assault, use of drugs or any kind of prohibited items, opening or stealing parcels, stealing or using other people's belongings (e.g. smart phones, food, detergent, and etc.))	20
	2	Accommodating non-residents or being visited by non-residents or assisting those acts in dormitory(including residents and non-residents) [However, family members are allowed to visit (staying over is not allowed) on the Check-in/check-out dates.	20
	3	Bringing opposite sex to the dorm without permission (including both floor and room)	20
	4	Damage the public property and facility in dormitory	20
	5	Possession or use of materials causing fire and ignition (fuel gas, petroleum, paint thinner, candles, mosquito-repellent, and etc.)	15
	6	Smoking outside of designated smoking area and disposing cigarette buds (including the toilet) or keeping it in the room	10
	7	Possession or use of non-permitted electronics and personal facilities(including Electric cars) other than allowed electronics and personal facilities (Allowed electronics and personal facilities: computers, printers, stands, chargers, hair dryers, auto power curlers, USB humidifier, USB Air purifier, fan, mini-vacuum, bicycle, vehicle, and etc.)	5
	8	Abnormal use of entrance gate, use or send/receive objects through abnormal passage (windows or terraces)	5
Communal Living	9	Changing room without notice, applying as a substitute for dormitory	15
	10	In addition to the residency period (including the check-out time), unauthorized acts such as occupying the room are prohibited (including personal belongings)	15
	11	Stealing and using IP and spreading falsity, cyber-bullying other students or disseminating virus	10
	12	Harming others by being unconscious, causing damage to any public properties or behaving indecently due to drinking (in or out of dormitory)	10
	13	Breeding or bringing pets including insects, fishes, rodents, reptiles, and etc.) in dormitory	10
	14	Any act of not following the rules to prevent the spread of infectious diseases such as the submission of TB test results.	10
	15	Bringing alcoholic beverages (including empty cans or bottles) or keeping them in dormitory	8
	16	Act of transferring student ID card, key or entry card to non-resident or sharing of other resident's personal details for dorm entry	8
	17	Behaving arrogantly, disobeying to the dormitory director, office staff, house master, guidance-assistance, guard, related staff (e.g. janitor), giving false statements for guidance or inspection	5
	18	Access at curfew time (01:00~05:00)	3
	19	Granting access to non-residents or residents from other rooms into the room without the permission from roommate	3
	20	Using or moving dormitory equipment without permission, causing the public area to become messy or taking over the common facilities (e.g. creative zone, gym, kitchen)	3
	21	Obstructing the lives of other students with noise (playing a musical instrument, singing or speaking loudly, PC games, answering calls etc.)	3
	22	Using computer or light (excluding the table lamp) without the consent of the roommate after 24:00	3
	23	Distributing, advertising and posting any materials without permission	2
	24	Non-cooperative behavior in education or training regarding communal living or safety (dormitory OT, fire evacuation drill, etc)	2

	25	Acquiescing any violation of roommate	2
	26	Placing personal goods in public places (clothes horse, umbrella, etc.) and placing a bicycle outside of designated area	2
	27	Nailing or posting on the wall of dormitory (in the dormitory room)	2
	28	Non-cooperative behavior in submitting required documents to dormitory (moving-in notification, check-in/check-out list, etc)	1
H y g I e n e	29	Cooking or eating somewhere other than a designated place or eating in the room without the consent of the roommate	5
	30	Making stain on the mattress without bed sheet or mattress cover (Residents who received waterproof pad should set the pad on the mattress)	3
	31	Disposing of rubbish somewhere other than the designated places (e.g. water dispenser, laundromat, toilet bowl, corridor) or not conducting proper garbage separation in designated area	3
	32	Not receiving delivered food outside of the building by oneself, or leaving empty food containers inside the building	2
	33	Not cleaning or organizing one's dormitory room (including the toilet)	4
Safe	34	Placing inappropriate items into the public facilities (e.g. microwave, toaster, washing machine, dryer), or leave the facility (including microwave, toaster, and iron) by itself while its on	5
Reward			
safe	1	Providing help to the dormitory by protecting the people or the public property during emergency situations such as fire.	5
	2	Reporting of any unauthorized acts	2
C.L.	3	Regularly attending events run by the dormitory	2
	4	Cleaning well and maintaining a clean surrounding in the dormitory room	2

▶ The term of reward/penalty points are valid for one semester (semester + vacation).

▶ Total point of 20 or more: To be dismissed from dormitory, not eligible to apply permanently

▶ Total point of 15 or more: To be dismissed from dormitory, limit application for a year

▶ Total point of 10 or more: To be dismissed from dormitory, limit application for following semester

(but, penalty points received 15 days before eviction can be carried over and added to next semester or vacation)

▶ For repeated violations and those selected for 'Dormate', the punishment may be aggravated with twice the penalty points.

▶ A student who has been ordered to leave the dormitory by penalty points must leave within four days

▶ We consider residents who don't reside in the corresponding dorm as non-residents, so we shall impose the same penalty points on them

▶ For matters subject to common responsibilities, all of them may be penalized and applied to non-private personnel, which may put them at a disadvantage in their next application

▶ If the management staff including security guard detects a violation, he/she shall hand over the penalty to administrative employee.

▶ In principle, the above penalty points shall be imposed on each violation, but depending on the circumstances of the violation, the dormitory director or the administrative office staff may add or decrease the penalty points. Any non-listed violation of regulations or rules may be subject to penalty points by the Director or administrative staff according to their severity.